



EVACUATION CHECKLIST

TO-GO BAG:

- **Important documents (bank, IRS, trust, investment, insurance policies, birth certificates, medical records)**
- **Credit/ATM/Debit cards**
- **Medications**
- **Prescription glasses**
- **Driver's license / Passport**
- **Passport**
- **Computer back up files**
- **Flashlight, portable radio with extra batteries tuned to 780 AM or 88.9 FM**
- **Inventory of home contents (consider videotaping now, prior to an emergency)**
- **Photographs of the exterior of the house and landscape**
- **Address book**
- **Cell phone and charger**
- **Personal toiletries**
- **Water**
- **Enough clothing for 3-5 days**
- **Family heirlooms**

WHAT TO WEAR:

- **Wear only cotton or wool clothes. Long pants, long sleeved-shirt or jacket, hat, boots, gloves, handkerchief to cover your face, goggles.**

FAMILY MEMBERS/PETS/LIVESTOCK:

- **If possible evacuate all family members not essential to preparing the house for wildfire.**
- **Plan several evacuation routes from your home.**
- **Designate a safe meeting place and contact person**
- **Relay your plans to the contact person**
- **Evacuate pets and livestock whenever possible. Never turn animals loose.**
- **Contact Animal Rescue Team at 775-322-DOGS if you need assistance**

- Move overstuffed furniture, such as couches and easy chairs, to the center of the room
- Close fireplace damper

What about the outside of my home?

- Place combustible patio furniture in the house or garage
- Shut off propane at the tank or natural gas at the meter
- Close all exterior vents if possible
- Prop a ladder against the house to provide firefighters with easy access to the roof
- Make sure that all garden hoses are connected to faucets and attach nozzles set on "spray"
- Close all exterior doors and windows
- Leave exterior doors unlocked
- Turn on outside lights
- If available and if there's time, cover windows, attic openings, and vents with plywood that is at least one-half inch thick
- Wet down wood shake or shingle roofs before leaving
- Fill trash cans and buckets with water and place where firefighters can find them

- If you have an emergency water source (pool, pond, etc.) and/or portable pump, clearly mark its availability so it can be seen from the street

Be prepared! It will likely be dark, smoky, windy, and hot. There may be airborne burning embers, no power, no telephone service, and poor water pressure.

Remember, there is nothing you own worth your life! Please evacuate immediately when asked by firefighters and law enforcement officials.

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For more information, go to
www.livingwithfire.info

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Fact Sheet-06-07

Wildfire Evacuation Checklist



If a wildfire were approaching your neighborhood, would you be prepared to evacuate?

Photo courtesy Cat Allison, Nevada Appeal

Living With Fire

During a wildfire it will likely be dark, smoky, windy, dry and hot. There may be burning embers being blown about, no power, no phone service and poor water pressure. Remember, there is nothing you own worth your life!

Please evacuate immediately when asked by fire or law enforcement officials. Follow one of your pre-planned evacuation routes to your family's designated meeting place. Drive slowly, turn on your vehicle headlights and stay as far to the right side of the road as possible.

If you have to evacuate and there's time...

Wear and carry... Long pants, long-sleeved shirt or jacket made of cotton or wool, a hat and boots ~ Gloves, a handkerchief and goggles to cover your face, and water to drink ~ Flashlight and portable radio tuned to a local radio station

Family members should... Evacuate early, especially if not essential to preparing the house for wildfire ~ Relay your plans to a designated out-of-town contact person ~ Follow practiced evacuation routes to the designated safe meeting place

For your animals... Evacuate them if possible ~ Contact the Nevada Humane Society, Washoe County Regional Animal Services or Washoe County Regional Animal Control for assistance ~ Bring current pet photos and make sure distinguishing markings are visible, health records, vaccination information, medications and dosage instructions ~ Secure pets in their own carrier or cage

For your vehicle... If you can lift your garage door manually, disconnect the electric garage door opener and place the vehicle in the garage pointing out and leave the garage door unlocked and closed. If you cannot lift your garage door manually, park the vehicle in the driveway facing out ~ Leave keys in the ignition ~ Roll up the windows

Place in your vehicle... Clothing for 3-5 days ~ Prescription glasses ~ Personal toiletries ~ Important documents (bank, IRS, trust, investment, insurance policies, birth certificates, marriage certificates, death certificates, medical and immunization records, wills, contracts, titles and deeds) ~ Credit and ATM cards and extra cash ~ Medications ~ Driver's license, passport and social security cards ~ Laptop and charger and backup of desktop computer files ~ Address book ~ Cell phone and charger ~ Family photo albums and videos ~ Family heirlooms ~ Photographs and video of the interior and exterior of the house and landscape

Inside your home and out buildings... Close all interior doors, windows, skylights and exterior doors (house, garage, shop and barn) ~ Leave a light on in each room ~ Remove lightweight, non-fire resistant curtains and other combustible materials from around windows ~ Close fire-resistant drapes, shutters and blinds ~ Turn off all pilot lights, once gas and propane are turned off outside ~ Move couches and easy chairs to the center of the room ~ Close fireplace damper ~ Turn off air conditioning ~ Place an EVACUATED sign in the front window

Outside your home and out buildings... Place combustible patio furniture and accessories inside or toss them away from the house ~ Remove barbecue propane tanks and place away from the house where they can safely vent ~ Shut off propane at the tank or natural gas at the meter ~ Close or cover foundation, attic and eave vents with pre-cut plywood covers or several layers of aluminum foil ~ Cover windows with plywood panels at least 1/2 inch thick ~ Prop a noncombustible ladder against the house ~ Connect garden hoses to faucets and attach nozzles set on spray ~ Remove excelsior pads from swamp coolers and toss them away from the house ~ Leave doors and gates unlocked ~ Turn on outside lights ~ Fill trash cans and buckets with water and place where firefighters can find them ~ If you have an emergency water source, post WATER SOURCE HERE sign in a location clearly visible from the street ~ Wet down wood shake or shingle roofs just before leaving

If you cannot leave...

Stay in your home during the fire as it will be much hotter and more dangerous on the outside ~ Call 911 for assistance ~ If possible, follow all recommendations in the "Inside..." and "Outside your home and out buildings" sections above, except don't place an EVACUATED sign in the front window ~ Turn on all exterior lights ~ Stay away from windows and move to an interior room or hallway ~ Bring pets indoors ~ Do not attempt to leave until after the fire has passed ~ Check for small fires inside the house and extinguish them ~ Drink plenty of water ~ Make sure you can exit the house if it catches fire ~ Fill sinks and tubs with water ~ Place wet rags under doors and other openings to prevent entry of embers and smoke ~ Once the fire front has passed, check your flower beds, roof, rain gutters, attic and crawl space for fires or burning embers and extinguish them



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