

**WASHOE COUNTY SHERIFF'S OFFICE CIVIL SECTION  
INSTRUCTIONS FOR EXECUTION  
PLEASE FILL OUT COMPLETELY**



**DATE:** \_\_\_\_\_

**CASE #** \_\_\_\_\_

**PLAINTIFF**

vs

**DEFENDANT**

**PLAINTIFF ADDRESS:**

**DEFENDANT ADDRESS:**

c/o (if applicable)

c/o (if applicable)

\_\_\_\_\_  
Number & Street Name

\_\_\_\_\_  
Number & Street Name

\_\_\_\_\_  
City                      State                      Zip

\_\_\_\_\_  
City                      State                      Zip

**PLAINTIFF PHONE:** \_\_\_\_\_

**DEFENDANT SS#:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**ATTACH THE WAGES OF:** \_\_\_\_\_  
Last First Middle

Defendant's Place of Employment: \_\_\_\_\_

Work Address: \_\_\_\_\_  
Number & Street Name City State Zip Code

**OR**

**EXECUTE ON THE BANK OF:** \_\_\_\_\_

Bank / Credit Union: \_\_\_\_\_

Address of Bank / Credit Union: \_\_\_\_\_  
Number & Street Name City State Zip Code

Account Number (s): \_\_\_\_\_  
 \_\_\_\_\_

**OR**

**TAP THE TILL OF BUSINESS KNOWN AS:** \_\_\_\_\_

Located at: \_\_\_\_\_  
Number & Street Name City State Zip Code

- INCLUDE:**
- 1) Original and three (3) copies of Execution
  - 2) Check made payable to the Washoe County Sheriff's Office for fees.
  - 3) \$5.00 check made payable to the Garnishee (Employer or Bank/Credit Union)